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Duncan Polytechnical Parents/Guardians,

My name is Eric Martinez and it is an honor and privilege to be back for another year as the Principal of Duncan Polytechnical High School. We are very excited with our preparation for the 2022-2023 school year and look forward to ensuring that we provide your child with an excellent educational experience that prepares them for any post-secondary endeavor they may choose to pursue.

With the first day of school being in person for all students on **Monday August 15, 2022**, we wanted to make you aware of some important information for the 2022-2023 school year.

#### **Start of School Information Packet:**

We anticipate the Start of School Informational packets will be mailed to our parents the first week of July. These packets contain start of school information and ***required documents to complete and return to Duncan Poly prior to the first day of school during class schedule distribution (see below)***. Information with dates on when to return the completed documents is on the backside of this letter.

#### **Class Schedule Distribution:**

Class schedules will be distributed to our students in August on designated days. For our 11<sup>th</sup> and 12<sup>th</sup> grade students, their schedules will be distributed on **August 8<sup>th</sup>** (12<sup>th</sup> grade @ 9:00am and 11<sup>th</sup> grade @ 10:30am) Our 9<sup>th</sup> and 10<sup>th</sup> grade students' schedules will be distributed on **August 9<sup>th</sup>** (10<sup>th</sup> grade @ 9:00am and 9<sup>th</sup> grade during their Link Crew session or after 12:30pm). ***Specific Start of School Packet information documents are to be returned on your child's designated class distribution day*** (i.e emergency cards).

#### **Summer Bridge Opportunity for Incoming 9<sup>th</sup> Grade Students:**

All incoming 9<sup>th</sup> grade students are eligible to attend our Summer Bridge Program starting on **August 1<sup>st</sup>** and ending on **August 4<sup>th</sup>**. Although this is optional for our incoming Freshman, we strongly encourage attendance. This opportunity will allow our new Stallions to experience about what makes Duncan Poly a special place, meet new friends, and be prepared to start the school year. If you have not yet registered and are interested in attending, please visit our school website for more information.

#### **Mandatory Freshman Orientation/LINK CREW Welcome:**

Our LINK CREW team will host a **mandatory** student-only Freshman Orientation for all 9<sup>th</sup> graders. Our August LINK CREW welcome provides a great opportunity for our incoming freshman class to learn from our returning student leaders, and to assist your child in making a successful transition into high school. This event will take place on **August 9<sup>th</sup> from 8:30am-11:30am at Duncan Poly in the Gym.**

Lastly, we would like to thank you for choosing Duncan Poly as your child's school. Please know that our door is always open, and we welcome any feedback on how we can improve our services to our students and stakeholders of Duncan Polytechnical High School.

We look forward to seeing you all soon, and please stay tuned to our school messenger announcements and frequently visit our school website for up-to-date information. Take Care and GO STALLIONS!

Respectfully,

Eric Martinez

Nyob Zoo Niamtxiv/Tus Saib Menyuum,

Kuv lub npe yog Eric Martinez thiab kuv zoo siab uas tau rov qab los sawvcev ua tus Thawj Xibhwb rau tsev kawm ntawv Duncan Polytechnical High School. Peb txaus siab heev rov los npaj kev kawm rau lub xyoo 2022-2023 thiab vam tias yuav npaj kom lub xyoo no kev kawm zoo thiab muaj nujnqis rau koj tua menyuum thiab pab kom nws kawm tau zoo thiab muaj homphiaj zoo rau yav tomntej. Lub xyoo tuaj no, menyuum yuam tuaj kawm ntawv rau hauv hoob kawm pib hnuv Monday, lub 8 hli tim 15, 2022, yog li ntawd, peb xav qhia kom koj paub txog qee yam tseemceeb rau lub xyoo 2022-2023 no xwsli nram qab no.

### **Cov Ntaub Ntawv Rau Xyoo Tshiab:**

Peb yuav muab cov ntaub ntawv txog koj tus menyuum rau xyoo tshiab no xa tuaj rau koj thaum lub limtiam thib ib ntawm lub 7 Hli ntuj. Thov muaj cov ntawv no ua kom tiav thiab xa rau tsev kawm ntawv Duncan Poly ua ntej hnuv menyuum pib kawm ntawv uas yog hnuv uas koj tus menyuum tuaj nqa nws daim ntawv qhia cov hoob nws kawm (saib nram qab). Cov hnuv thiab sijhawm uas rau qee yam yuavtsum nqa tuaj yog nyob rau sabnraum qab daim ntawv no.

### **Hnuv Tuaj Nqa Daim Ntawv Qhia Cov Hoob Kawm:**

Peb yuav muab koj tus menyuum daim ntawv qhia hoob rau nws lawv li cov hnuv thiab sijhawm no. Cov kawm qib 11 thiab 12 yog nyob rau lub 8 hli tim 8 (qib 12 yog 9am, qib 11 yog 10:30am). Cov kawm qib 9 thiab qib 10 yog nyob rau lub 8 hli tim 9 (qib 10 yog 9am, qib 9 yog thaum lawv koom nrog Link Crew thaum 12:30pm). Thov nqa cov ntaub ntawv txog koj tus menyuum tuaj raws li koj tus menyuum qib sau los saum toj no.

### **Koom Nrog Kev Sibraug Zoo Caij Ntuj Kub (Summer Bridge) Rau Qib 9:**

Txhua tus kawm qib 9 muaj cai koom nrog kev sibraug zoo ciai ntuaj kub ua yog pi blub 8 hli tim 1 txog tim 4. Koj tus menyuum tsis tas koom qhov no los tau tiam sis yog nws koom tau yog ib qhov zoo rau nws vim peb yuav muaj ntau yam qhia thiab muaj kev sibraug zoo los pab nws kom paub txog tsev kawm ntawv zoo uantej pib kawm ntawv xyoo tshiab. Yog koj tus menyuum tsis tau sau npe rau kev koom, thov mus saib peb qhov website thiab sau npe tau.

### **Koom Qib 9 Kev Qhia Txog Tsev Kawm Ntawv/Txaistos Los Ntawm Link Crew:**

Peb pab Link Crew yuav muaj hnuv qhia txog tsev kawm ntawv rau txhua tus menyuum kawm qib 9 thiab lawv yuavtsum tuaj koom kom tau. Hnuv ntawd, cov coj ntawm Link Crew yuav qhia txog cov tub/ntxhais thawjcoj kom lawv thiaj npaj txhij rau kev kawm rau xyoo tshiab. Hnuv npaj tseg rau qhov no yog lub 8 hli tim 9 thaum 8:30am – 11:30am nyob hauv Duncan lub GYM.

Thaum kawg no, peb thov ua tsaug uas koj xaiv tsev kawm ntawv Duncan Poly ua koj tus menyuum lub tsev kawm ntawv. Thov qhia tias peb lub qhovrooj yeej qhib nraim rau koj kev qhia thiab kev txhawb kom peb ua tau zoo rau txhua tus menyuum kawm ntawv thiab txhua tus uas muaj feem pab lub tsev kawm ntawv Duncan Polytechnical High School.

Vam thiab ciasiab tias yuav tau ntsib koj saib saib, thiab nco ntsoov mus mloog cov lus uas peb yuav hu los qhia txog qee yam tseemceeb nyob rau xovtooj thiab hauv peb lub website. Thov saib xyuas koj tuskheej kom zoo thiab mam sib ntsib dua!

Sau Npe,

Eric Martinez